



The Traffic Management Act 2004, s.78; Civil Enforcement of Parking Contraventions (England) General Regulations 2007; Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007; Civil Enforcement of Parking Contraventions (England) General (Amendment) Regulations 2008; Civil Enforcement of Parking Contraventions (England) General (Amendment) Regulations 2015

How to Pay - How to challenge this PCN - What happens if no payment is made

Detach here

Payment Slip

- **By telephone** Credit / Debit card payments only (24hrs / 7 days a week). Payment line 0845 075 8583 (within discount period), or 0151 233 3011 (beyond discount period). Have vehicle details and PCN number ready.
- **Online** at www.liverpool.gov.uk. Follow links from ***Parking, Travel & Roads.***
- **By post** using the payment slip below to: Liverpool City Council P.O. Box 981, Municipal Buildings, Dale Street, Liverpool L69 1JB. Allow 2 working days for 1st class post and 5 for 2nd class.
- **In person** at The City Centre One Stop Shop, Cash Office, Municipal Buildings, Dale Street, Liverpool L2 2DH.

- **Write to** Liverpool City Council, P.O. Box 981, Municipal Buildings, Dale Street, Liverpool L69 1JB. and your representations will be considered if they are received before a Notice to Owner is served. Please see further information regarding the Notice to Owner shown below under **'If the Penalty Charge is not paid or challenged'**.
- **Online** at www.liverpool.gov.uk. Follow links from ***Parking, Travel & Roads.***

Please quote the PCN Number, the vehicle registration and your address in all contacts.

If the Penalty Charge is not paid or challenged

If the penalty charge is not paid on or before the end of the 28 day period as specified on the front of this notice, or a challenge is made as indicated above and the representations are not successful, the Council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Council and may appeal to an independent adjudicator if those representations are rejected. The NtO will contain instructions for doing this. If you challenge this PCN but the Council issues an NtO anyway, the owner must follow the instructions on the NtO. Further information about Civil Parking Enforcement, (including PCNs and NtOs) is available online at www.trafficpenaltytribunal.gov.uk or www.patrol-uk.info

Detach here

Please complete details below before returning this slip with your payment

Name: (Mr/Mrs/Miss/Ms):

Address:.....







.....

.....Postcode:

Make cheques or Postal orders payable to Liverpool City Council and write the PCN number on the reverse.

Signature.....

If you would like a receipt, please enclose a stamped addressed envelope.

JOB REFERENCE Job No.23019-Liverpool CC MZ320		CUSTOMER The Parking Shop		LABEL SIZE 76x304.8mm Commercial Printing Tolerance Apply		IMPORTANT Please check this typesetting / artwork carefully as any mistakes cannot be rectified after printing. Please SIGN below once you have approved, with any alterations. SIGN..... PRINT.....
COLOURS <div>       </div> <div> Black Cutter Guide No Colour No Colour No Colour No Colour </div>		PROOF DATE 02/04/15		PROOF NUMBER Two		
		ORIGINATOR Dawn Parker-Varty		QAR SIGNATURE		

In order to meet acknowledged delivery date, final approval must be received within 2 working days of proof date, unless otherwise stated.

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